

OneSchool Caledonia Campus - SUPPORTING CHILD/YOUNG PERSON'S WELLBEING

Concern about a child/young person's academic progress noted by Teacher / Parent

Sharing good practice, Staff meetings, Peer support, Professional dialogue
 Teacher adjusts teaching and learning strategies
 Complete [SfL Profile \(Form 1\)](#) - strategies recorded
 Progress monitored **ALL TEACHERS**

Concern resolved

Concern not resolved

Consult with SfL team
 SfL team discuss with a Head Teacher Pupil/Parents involved → Complete [SfL Plan \(Form 2\)](#)
 Strategies agreed, recorded and implemented
 Review date agreed & Progress monitored
CS/ED/MP/Form Tutor

Concern resolved

Concern not resolved

Concern about a child/young person's wellbeing noted by Teacher/Support Staff / Community Member
 A staff member / Community member observes an incident
 Complete [Student Incident Form \(Form 9\)](#)

Consult with a Head Teacher or Designated Person
 Complete [Wellbeing Concern Form Part 1 \(Form 3\)](#) →
Head Teacher completes Part 2 (Form 4)
 Actions agreed, recorded and implemented
 Progress monitored **CS/ED in North**
CS/MP in South

Concern resolved

Concern not resolved

Concern of a child protection nature / disclosure by a child/young person

Report to Designated Safeguarding Lead / Head Teacher
Child Protection Procedures
 Complete [Child Protection Concern – Part 1 \(Form 10\)](#) →
Child Protection team decides on action(s) and completes [Part 2 \(Form 11\)](#)
MP/RS/CS/ED in North
MP/RS/CS/TS in South

Decision to contact the Police and share information
 ↓
Liaise with the Police and/or Social Work in follow up

Referral to Social Work and/or the Police
 ↓
Liaise with Social Work in follow up

Decision not to refer
 ↓
Internal follow up procedures

Assessment of Need / Child/Young Person Planning Meeting / other

Single agency support
 Complete with Head Teacher or SfL team [Assessment of Needs \(Form 5\)](#)
 Head Teacher or SfL team consult with an external partner
 Organise a meeting and complete [Child/Young Person's Planning & Review Meeting \(Form 6a\)](#), [My Views \(Junior School - Form 6b\)](#), [My views \(Senior School – 6c\)](#) and [Thoughts and Comments from Parents \(Form 6d\)](#)
 Continue [SfL Plan \(Form 2\)](#) or complete [Single Agency Child/Young Person's Plan \(Form 7\)](#)
 Strategies/Action points agreed, recorded and implemented
 Review date agreed & Progress monitored **CS/ED/MP/RS/Form Tutor in North**
CS/MP/RS/Form Tutor in South

Multi-agency support
 Complete with Head Teacher or SfL team [Assessment of Needs \(Form 5\)](#)
 Head Teacher or SfL team liaise with external partners
 Organise [Child/Young Person's Planning & Review Meeting \(Form 6a\)](#), [My Views \(Junior School - Form 6b\)](#), [My views \(Senior School – 6c\)](#) and [Thoughts and Comments from Parents \(Form 6d\)](#)
 Complete [Multi-agency Child/Young Person's Plan \(Form 8\)](#)
 Strategies/Action points agreed, recorded and implemented
 Review date agreed & Progress monitored
CS/ED/MP/RS/Form Tutor in North
CS/MP/RS/Form Tutor in South